

Harden Parish Council



Clerk: Ken Eastwood, Harden Parish Council, c/o 8 West Drive, Oxenhope. BD22 9LJ
clerk@hardenparishcouncil.gov.uk 07850 049 487

Dear Councillor,

You are summoned to attend the annual meeting of Harden Parish Council, to be held on **Thursday 14th July 2016** at 7.15pm in Harden Memorial Hall.

A handwritten signature in blue ink that reads "Ken Eastwood". The signature is fluid and cursive.

Clerk to the Parish Council

9th July, 2016

AGENDA

1. Apologies for Absence

To note any apologies offered.

2. Disclosure of Interest

To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.

- a) To receive declarations of interest from councillors on items on the agenda;
- b) To receive written requests for dispensations for disclosable pecuniary interest;
- c) To grant any requests for dispensation as appropriate.

3. Minutes of Meetings (previously circulated to Members)

- a) To agree and sign the minutes of the Parish Council monthly meeting held on 9th June, 2016.
- b) To note the June Outstanding Issues Report (information only, see Appendix 1).

4. Planning Applications

None received.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

5. Other Planning Matters

To note the following:

16/03093/HOU – Application to raise roof and construct two-storey extension to front, side and rear at 11 Ferrands Park Way, Harden: Permission refused.

15/01039/MAO - Outline application for residential development, land at Harden Road and Keighley Road, Harden: Permission granted, subject to Section 106 agreement.

6. Guest Speaker

To welcome Simon D'Vali, from Bradford Council, attending to discuss various Highways issues in Harden.

7. Representation

Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

8. Land Allocations Consultation

To discuss and formulate a response to Bradford Council's Land Allocations Consultation.

9. Exchange of Information

To consider any concerns which may have been passed to the Parish Council by residents.

10. Rural Community Defibrillators

To discuss the proposals and updates from Heartsafe Communities and to decide whether or not to purchase a defibrillator for use in Harden.

11. Horticulture

To receive an update on horticulture in the village and a recent meeting with Bradford Works.

12. War Memorial

To consider progress with the War Memorial and the use of the planters.

13. Youth Involvement

To consider youth engagement and participation in the Parish Plan consultation.

14. WI Bench

To discuss options with regard to replacement of the bench on Glenn View.

15. Reports (see Appendix 2)

To receive a report from the Clerk on attendance at: -

- Local Councils Liaison meeting, 21st June, 2016
- Neighbourhood Policing liaison meeting, 29th June, 2016

16. SCAPAG (Shipley Constituency Area Partners' Advisory Group)

To receive a report from Cllr Laking re. attendance at the SCAPAG meeting, 29th June, 2016.

17. Park Facilities

To receive an update from Cllr Laking with regard to provision of picnic tables within the park and to consider purchase options.

18. Correspondence (see Appendix 3)

To receive the following previously circulated correspondence and to formulate a response, if appropriate: -

- a) E-mail from YLCA re. July training.
- b) E-mail from The Kings Own Yorkshire Light Infantry re. memorial appeal.
- c) E-mail from YLCA re. joint annual meeting of the Yorkshire Local Councils Associations.
- d) E-mail from Heartsafe Communities re. Rural Community Defibrillators.

19. Financial Matters

- a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Shiplely Print	100411	£175.00	Newsletter Printing
Bradford MDC	100412	£336.27	Salary payment
Ken Eastwood	100413	£27.50	Stamps
Ken Eastwood	100414	£21.18	Polldaddy subscription
Bradford MDC	100415	£33.00	Room hire
Roger Smith	100416	£55.00	Newsletter delivery
Ken Eastwood	100417	£39.15	Mileage
Harden Children's Gala Society	100418	£250	Small grant (coconut shy)

- f) To note the following trial balances: -

HARDEN PARISH COUNCIL - June 2016			
Item	Budget 2016/17	Expenditure to date (net)	Budget Remaining
Clerk's salary and related expenses	4,600	1,457	3,143
Subscriptions	500	720	-220
Insurance	500	0	500
Audits	200	83.50	116.50
Newsletter	650	0	650
Website	300	180	120
Parish Plan	1,000	0	1,000
Training	400	99	301
Repairs	300	16.67	283.33
Stationery/telephone	200	136.85	63.15

PC equipment	600	619.58	-19.58
Small grants	1,000	250	750
War memorial	1,000	0	1,000
Horticulture	2,500	126	2,374
Christmas event	200	0	200
Playground cleaning	200	0	200
S137	0	62.57	-62.57
Other (Christmas lights)	0	2,468.80	-2,468.80
	14,150.00	6,219.97	7,930.03

g) To note the following bank reconciliation: -

Cashbook Balances

Balance 1 April 2016	17,253.71	
Add: income to date	12,387.27	
Less: expenditure to date	(6,923.76) (incl. VAT)	
Total:		22,717.22

Bank account balances, 30 June 2016

Community Account	12,584.07	
Business Account	10,163.89	
Less: unpresented cheques		
100329	(1.28)	
100371	(5.46)	
100401	(24)	
Add: unbanked cash	0	
Total:		22,717.22

20. Exclusion of the Press and Public

To resolve that members of the press and public be excluded from item 20 under the provisions of the public bodies (admission to meetings act 1960 s1(2)) during consideration of an item of a confidential nature.

21. Review Staff Overtime

To review the Clerk's time recording for June (time sheet previously circulated).

22. Minor Items and Items for Next Agenda

To note minor items and to note items for the next agenda.

23. Next Meeting

To confirm the next meeting as 11th August 2016 at 7.15pm.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME